APPLICATION FOR CERTIFICATE OF TITLE FOR FEDERALLY DONATED STATE SURPLUS MOTOR VEHICLE

I. PROVISIONS OF LAW:

Section 319.23, Florida Statutes, provides for the issuance of Certificates of Title on motor vehicles previously titled in Florida or in a foreign state. Motor vehicles owned by the federal government that have been donated to the state of Florida, and in turn may be sold as surplus property by the state, are to be titled to the purchaser under the provisions of that section.

II. REQUIRED DOCUMENTATION AND SPECIAL INSTRUCTIONS:

A. The following documentation must be submitted to a tax collector's office to apply for a Florida Certificate of Title:

1. Standard Form 97, US Government Certificate to Obtain Title to a Vehicle (US Government Bill of Sale) which contains a description of the motor vehicle including the make, year and vehicle identification number. The Standard Form 97 serves as the federal government's only proof of ownership.

and

A bill of sale from the Bureau of Federal Property Assistance, Florida Department of Management Services to the city, county, state agency or individual that purchased the motor vehicle.

or,

2. "Certificate to Obtain Title to a Vehicle," Standard Form 97 ( LLO 1/97), which contains a description of the motor vehicle including the year, make and vehicle identification number, transferred to the city, county, state agency or individual that purchased the motor vehicle.

Revision(s) to this Procedure: Conducted statutory review, added links to statute, forms, and exhibits. Added Historical Revisions section.

EFFECTIVE DATE: Immediately

REVISION DATE: 07/16/20

PAGE: TL-14-01
DIVISION OF MOTORIST SERVICES

PROCEDURE: TL-14

SUBJECT: APPLICATION FOR CERTIFICATE OF TITLE FOR FEDERALLY DONATED STATE SURPLUS MOTOR VEHICLE

3. Form HSMV 82040, Application for Certificate of Title with/without Registration completed by the purchaser(s).

4. If the motor vehicle is not registered in Florida, submit form HSMV 82042, Vehicle Identification Number and Odometer Verification, completed by the purchaser(s) with the motor vehicle identification number verified by one of the four officials shown on the lower portion of the form.

Form HSMV 82040 may be used in lieu of the above listed form HSMV 82042.
or,

An affidavit from the seller(s) and the purchaser(s) verifying that the motor vehicle identification number shown on the affidavit is identical to the vehicle identification number shown on the motor vehicle.

Verification is not required for any mobile home, any trailer or semi trailer with a net weight of less than 2,000 pounds; or any travel trailer, camping trailer, truck camper, or fifth-wheel recreation trailer.

5. Florida sales tax or specify the sales tax information on form HSMV 82040.

6. The Florida license plate number transferred to or purchased for the motor vehicle, or a non-use affidavit completed by the purchaser, the mobile home or RP decal number purchased for the mobile home or the RP decal transferred to the mobile home. A non-use affidavit is not acceptable for a mobile home.

7. Title fees.

III. MISCELLANEOUS INFORMATION

1. When an application for a Certificate of Title is received and Standard Form 97, US Government Certificate to Obtain Title to a Vehicle (US Government Bill of Sale) is used as proof of ownership, the Division of Motorist Services database should be checked by the motor vehicle identification number for a Florida record.

If there is a Florida record the Certificate of Title number found on the database must be used on the current application. If there is no record on the database the Certificate of Title number assigned by the FRVIS system at the tax collector's office must be used.
2. The Nongame Wildlife fee is not required on an application for Certificate of Title supported by Standard Form 97 or form LLO 1/97.

3. Standard Form 97 is considered equivalent of a Certificate of Title or MCO. If a dealer purchases a motor vehicle at a US Government sale and is issued a Standard Form 97 the dealer does not have to take the title to the motor vehicle. Standard Form 97 can be reassigned from dealer to dealer using form 82994, Motor Vehicle Dealer Title Reassignment Supplement, until it is purchased by an individual.

4. A "Certificate to Obtain Title to a Vehicle," form LLO 1/97, was created by the Bureau of Federal Property Assistance, Florida Department of Management Services. This form was developed because Standard Form 97 is very difficult to obtain from some federal agencies. This caused our customers great difficulty when trying to obtain title to US Government vehicles. When the "Certificate To Obtain Title To A Vehicle" is submitted, Standard Form 97 and the Bill of Sale from the Bureau of Federal Property Assistance is not required.

5. The Odometer Disclosure Statement on Standard Form 97 should show the printed name of the governmental agency that is selling the vehicle and not an individual’s name. The authorized agent for that agency must sign and print their name in the appropriate area.

6. A documentation check list is attached to this procedure as Exhibit A.

7. An example of a Standard Form 97 attached to this procedure as Exhibit B.

8. A bill of sale (affidavit), from the Bureau of Federal Property Assistance, Florida Department of Management Services, is attached to this procedure as Exhibit C.

9. A LLO Form 1/97, US Government Certificate to Obtain Title to a Vehicle," attached as Exhibit D.

10. See Forms Appendix for a sample of the FLHSMV forms referred to in this procedure.

Historical Revisions:
08/07/2006 – Added #5 to page 3 concerning what should appear on the Odometer Disclosure Statement of Standard Form 97.
# EXHIBIT A

**FEDERALLY DONATED STATE SURPLUS MOTOR VEHICLE CHECK LIST**

## FORMS

<table>
<thead>
<tr>
<th>FLORIDA RECORD</th>
<th>OUT-OF-STATE RECORD</th>
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<tbody>
<tr>
<td>______ HSMV 82040</td>
<td>______ HSMV 82040 or HSMV 82042</td>
</tr>
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</table>

- Standard Form 97, US Government Certificate to Obtain Title to a Vehicle and
- Bill of sale from the Florida Department of Management Services, Bureau of Federal Property Assistance, to purchaser.

or,

- Florida sales tax or specify sales tax information on form HSMV 82040.
- Florida license plate number, a non-use affidavit or the mobile home or RP decal.
- Title fees.
The United States Government
Certificate to Obtain Title to a Vehicle
(Must Be Machine Prepared. See instructions on reverse.)   [Duplicate if checked]

The undersigned Department or Agency of the United States Government certifies that the vehicle
described herein, the property of the United States Government, has been transferred as the day of
APRIL 20 2002, to the Transferee designated herein; and that this is the first transfer of such
vehicle in ordinary trade and commerce subsequent to acquisition thereof by the United States
Government.

Vehicle Identification No. 1FAP65374K260491
Certificate No. 4FFBPC02517 0040

Year 1998  Make of Vehicle FORD  Series or Model CONTOUR  Body Style 4D
Fuel GAS  No. of Cylinders 4  Weight (Shipping) 2,150.00

Transferor (Name of peace office, i.e., department or agency, subunit and address, ZIP Code)

66A, FSS, 4FF
66A
401 WEST PEACHTREE ST SUITE 2600
ATLANTA GA 303083543

Transferee (Name of dealer, individual, etc., and address including ZIP Code)

MONDO CORPORAZIONE
04 N.W. 22 AVE.
MIAMI FL 33125

Odometer Disclosure Statement

Date of Statement 04/01/2002

Federal Law (and State law, if applicable) requires that you state the mileage upon transfer of ownership; failure
to complete or providing a false statement may result in fines and/or imprisonment.

I, ____________________________, state that

the odometer now reads 57,292 miles and to the

best of my knowledge it reflects the actual mileage of the vehicle described above, unless one of the following
statements is checked.

☐ (1) I hereby certify that to the best of my knowledge the odometer reading reflects the
amount of mileage in excess of its mechanical limits.

☐ (2) I hereby certify that the odometer reading is not the actual mileage:

WARNING - ODOMETER DISCREPANCY.

Transferor’s Signature (Seller) ____________________________
Printed Name (Not Typed) and Title MICHAEL KELLEY  Date 04/01/2002

Transferee’s Signature (Buyer) ____________________________
Printed Name (Not Typed) and Title A. A. A.  Date 04/01/2002

B32025

ANY ALTERATION OR ERASURE VOIDS THIS CERTIFICATE

STANDARDS Form 97 (Rev. 8/95)
Prepared by O.A. Parker (A.O.D.C.) 10-12, 1984

EXHIBIT B
EXHIBIT C

AFFIDAVIT

TRANSFER OF MOTOR VEHICLE

Personally appeared before me and known personally to me, ____________________________, Department of Management Services, Bureau of Federal Property Assistance, Stark, Florida who being duly sworn, deposes and says that on the _____ day of ____________________, 2020, the following vehicle was donated:

MAKE: ___________________; Odometer: __________________________

Identification (Serial) Number: ______________________________________________

Y.O.M.: ____________ to ____________________________________________________.

Further states that there are no liens or encumbrances on the said vehicle except as listed: N/A. The Standard Form 97 received from: ____________________________________________

________________________________________

Authorized Representative for the
Bureau of Federal Property Assistance

PERSONALLY KNOWN TO ME AND

SWORN TO AND SUBSCRIBED BEFORE ME

at Starke, Florida, County of Bradford

this _____ day of ________________ 20_____.

________________________________________

(NOTARY PUBLIC)
Commission Expires: ________________________
THE FLORIDA BUREAU OF FEDERAL PROPERTY ASSISTANCE
CERTIFICATE TO OBTAIN TITLE TO A VEHICLE

State Serial # _______________________________ Certificate # _______________________________

The undersigned agency certifies that the motor vehicle described herein the property of the United States Government, has been transferred this _______day of ______ 2020 to the transferee designated herein; and that this is the first transfer of such vehicle in ordinary trade and commerce subsequent to acquisition thereof by the United State Government. This certificate and bill of sale are to be presented to the Florida Department of Highway Safety and Motor Vehicles for registration and/or license.

<table>
<thead>
<tr>
<th>Make of Vehicle</th>
<th>Year</th>
<th>Model</th>
<th>Serial (VIN)</th>
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<tr>
<th>Type of Vehicle</th>
<th>Body Style</th>
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<thead>
<tr>
<th>No. of Cylinders</th>
<th>Fuel</th>
<th>Weight</th>
<th>GVWP</th>
<th>Purchase Price</th>
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<tr>
<td></td>
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<td></td>
<td>DONATION</td>
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Odometer Disclosure Statement

Federal/State law requires you state the mileage upon transfer of ownership. Failure to complete this statement or providing a false statement may result in fines and/or imprisonment.

The Florida Bureau of Federal Property Assistance, acting as the Florida State Agency for Florida Surplus Property, states that the odometer now reads _____ (no tenths) miles and, to the best of its knowledge, reflects the actual mileage of the vehicle described above, unless one of the following statements is checked.

_____ (1) I hereby certify that to the best of my knowledge the odometer reading reflects the amount of mileage in excess of its mechanical limits.

_____ (2) I hereby certify that the odometer reading is NOT the actual mileage: WARNING – ODOMETER DISCREPANCY.

★★★ Transferor – Seller; Transferee – Buyer ★★★

<table>
<thead>
<tr>
<th>Transferor (Printed Name)</th>
<th>Florida Bureau of Federal Property Assistance</th>
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<tbody>
<tr>
<td>Mailing Address</td>
<td>City</td>
</tr>
<tr>
<td>14281 US Highway 301 South</td>
<td>Starke</td>
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<table>
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<tr>
<th>Signature of Official</th>
<th>Date of Statement</th>
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<tr>
<th>Typed Name of Signer</th>
<th>Title</th>
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Transferee’s (Donee’s) Signature

Transferee’s Name (Donee) Printed

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<thead>
<tr>
<th>Street Address</th>
<th>City</th>
<th>State</th>
<th>Zip</th>
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FLORIDA

ANY ALTERATION OR ERASURE VOIDS THIS CERTIFICATE