

Florida

Department of Highway Safety and Motor Vehicles

Division of Motorist Services

PROCEDURE RS-12	SUBJECT: GOVERNMENT LICENSE PLATES																																
DESCRIPTION AND USE: THIS PROCEDURE PROVIDES INFORMATION AND INSTRUCTIONS TO ASSIST TAX COLLECTOR EMPLOYEES, LICENSE PLATE AGENTS AND THE DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES WITH THE ISSUANCE OF GOVERNMENT LICENSE PLATES.																																	
<p>I. PROVISIONS OF LAW:</p> <p style="padding-left: 40px;">Section 320.0655, Florida Statutes, states that a permanent exempt government license plate shall be issued for any motor vehicle owned or exclusively operated by the state, county municipality or any other government entity of this state.</p> <p>II. APPLICATION REQUIREMENTS:</p> <p style="padding-left: 40px;">The following Government license plates are issued only by the Department:</p> <table style="margin-left: 80px; border: none;"> <tr><td style="padding-right: 20px;">AWI</td><td>Agency for Work Force Innovation</td></tr> <tr><td>ACS</td><td>Dept. of Agriculture & Consumer Services</td></tr> <tr><td>DC</td><td>Dept. of Corrections</td></tr> <tr><td>DDL</td><td>Division of Driver Licenses</td></tr> <tr><td>DMV</td><td>Division of Motor Vehicles</td></tr> <tr><td>DEP</td><td>Dept. of Environmental Protection</td></tr> <tr><td>DOT</td><td>Dept. of Transportation</td></tr> <tr><td>FHP</td><td>Florida Highway Patrol</td></tr> <tr><td>FWC</td><td>Fish & Wildlife Conservation Commission</td></tr> <tr><td>LES</td><td>Dept. of Labor & Employment Security</td></tr> <tr><td>NBHD</td><td>North Broward Hospital District</td></tr> <tr><td>PRIDE</td><td>PRIDE</td></tr> <tr><td>PSC</td><td>Public Service Commission</td></tr> <tr><td>WMD</td><td>Water Management Districts</td></tr> <tr><td>FDVA</td><td>Florida Dept. of Veterans Affairs</td></tr> <tr><td></td><td>Florida National Guard</td></tr> </table>		AWI	Agency for Work Force Innovation	ACS	Dept. of Agriculture & Consumer Services	DC	Dept. of Corrections	DDL	Division of Driver Licenses	DMV	Division of Motor Vehicles	DEP	Dept. of Environmental Protection	DOT	Dept. of Transportation	FHP	Florida Highway Patrol	FWC	Fish & Wildlife Conservation Commission	LES	Dept. of Labor & Employment Security	NBHD	North Broward Hospital District	PRIDE	PRIDE	PSC	Public Service Commission	WMD	Water Management Districts	FDVA	Florida Dept. of Veterans Affairs		Florida National Guard
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Revision(s) to this procedure: Added B.2. Governmental entities are not eligible for specialty license plates.																																	
EFFECTIVE DATE	REVISION DATE																																
Immediately	10/01/18																																

STATE OF FLORIDA
Division of Motorist Services

PROCEDURE #

RS-12

SUBJECT:

GOVERNMENT LICENSE PLATES

The following Government license plates may be issued in any county license plate agency:

CITY	COLLEGE
COUNTY	SHERIFF
STATE	CY Motorcycle
CO Motorcycle	ST Motorcycle
VOL FIRE	

A. PROOF OF OWNERSHIP:

Proof of ownership of the vehicle must be shown by submitting one of the following:

1. Copy of the current Florida Vehicle Registration Certificate.
2. Copy of the Florida Certificate of Title.
3. Copy of a title receipt showing the owner has applied for a Florida title.
4. Application for Florida title with all supporting documents and applicable title fees.

Section 319.23(6), Florida Statutes, requires a licensed dealer to file the purchaser's application for title within 30 days from the date of delivery of the motor vehicle or mobile home to the purchaser. However, if the purchaser is a governmental entity, the dealership may give them the original Manufacturer's Certificate of Origin (MCO). The government agency may submit the MCO, along with their application for certificate of title, to a license plate agency for processing.

5. If the vehicle is a trailer that does not require a Florida title to be issued, a weight slip or letter confirming that the shipping weight is less than 2,000 pounds is required, in addition to a statement that the trailer is homemade or proof of purchase.

B. LETTER OF REQUEST FOR GOVERNMENTAL LICENSE PLATE:

1. It is necessary that the customer submit a letter of request stating whether the agency should be issued city, county or state series license plates.

When there is more than one local agency involved and the organization is established by Chapters 163 or 190, Florida Statutes, it should be treated like an interlocal governmental entity or a community development district and a state series license plate must be issued. An example would be the consolidation of certain utility systems such as the City of Pensacola and Escambia County which created the Escambia County Utilities Authority.

2. **Governmental entities are not eligible for specialty license plates.**

PAGE #

RS-12-02

STATE OF FLORIDA
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C. FEES:

Exempt fee, Original License Plate fee, Service fee, (add Branch fee, if applying through a county branch agency), State Transportation Surcharge fee, Juvenile Justice fee, Law Enforcement Radio Systems fee, Air Pollution Control fee, Emergency Medical Services fee, FRVIS fee and Reflectorization fee. Refer to the Registration Fees and Flat Taxes Distribution Chart for applicable fees.

III. TRANSFERS (REASSIGNMENT) OF GOVERNMENT LICENSE PLATES:

A transfer may be processed through any county license plate agency.

A. Form HSMV 83036, Notice of Reassignment of Permanent Florida Governmental Agency License Plate, accurately completed by authorized personnel of the government agency and retained by the local county license plate agency.

B. FEES:

Service fee, (add Branch fee, if applying through a county branch agency), Air Pollution Control fee, Emergency Medical Services fee and FRVIS fee. Refer to the Registration Fees and Flat Taxes Distribution Chart for applicable fees.

IV. REPLACEMENT LICENSE PLATES:

See Section II of this procedure to determine where to process applications for replacement license plates.

The following is required:

A. [Form HSMV 83146](#), accurately completed.

B. A copy of the vehicle registration certificate.

1. Refer to [Procedure RS-06](#) for additional information and fees.

V. VEHICLES SOLELY OPERATED, BUT NOT OWNED BY THE GOVERNMENT AGENCY:

A. LEASED VEHICLE:

1. If a vehicle is leased to a government agency, a copy of the lease agreement is required and a government license plate must be issued. Refer to [Procedure RS-53](#) for additional information.

B. LOANED VEHICLE:

1. If a vehicle is loaned to a governmental agency, a copy of the loan agreement is required and a government license plate must be issued. Refer to [Procedure RS-04](#) for additional information.

Historical Revisions Section:

- o 08/29/2018 Conducted statutory review, added links to Florida Statutes and forms, updated list to reflect current government plates issued by the Department
- o 02/01/2008 - Updated Description and Use on page 1. Removed information on government license plates on page 1. Removed all fees and referred to fee chart on page 3.