

# Florida

## Department of Highway Safety and Motor Vehicles

### *Division of Motorist Services*

<b>PROCEDURE</b>	<b>SUBJECT:</b>
RS-23	MICCOSUKEE AND SEMINOLE INDIAN TRIBAL LICENSE PLATES
<b>DESCRIPTION AND USE:</b>	
THIS PROCEDURE PROVIDES INFORMATION AND INSTRUCTIONS TO ASSIST TAX COLLECTOR EMPLOYEES, LICENSE PLATE AGENCY EMPLOYEES AND THE DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES IN THE ISSUANCE, RENEWAL, REPLACEMENT AND TRANSFER OF MICCOSUKEE AND SEMINOLE INDIAN TRIBAL LICENSE PLATES.	
<p>I.     <b>PROVISIONS OF LAW:</b></p> <p style="padding-left: 40px;">Section 320.0841, Florida Statutes, provides authority for the issuance of motor vehicle license plates to eligible members of the Miccosukee and Seminole Indian Tribes, at no fee. The license plates are placed on motor vehicles owned and operated by the members of the Indian tribes.</p> <p>II.    <b>GENERAL INFORMATION:</b></p> <p style="padding-left: 40px;">The Division of Motorist Services, <b><u>Title and Registration Issuance</u></b> Section, processes all transactions for Indian Tribal license plates. This includes the issuance, renewal, replacement and transferring of all Miccosukee and Seminole Indian Tribal license plates.</p> <p><b><u>A.</u></b>   <b>ELIGIBILITY:</b></p> <p style="padding-left: 40px;">The Tribal Clerk determines if the applicant is a member of the Indian Tribe and meets the eligibility criteria as established by the Tribal Council for issuance of an Indian Tribal license plate. If the member is eligible, the Tribal Clerk accepts the documentation and submits it to the Department for processing. The Department will issue a new license plate or renew, replace or transfer an existing license plate according to the documentation submitted. The registration and/or license plate and/or decal will be mailed to the tribal clerk's office for distribution to the tribal member.</p> <p style="padding-left: 40px;">The addresses and telephone numbers for the Tribal Clerk Offices are as follows:</p> <ol style="list-style-type: none"> <li>1.     Tribal Clerk for Florida  Miccosukee Tribe of Indians  Post Office Box 440021, Tamiami Station  Miami, Florida 33144  Telephone: (305) 223-8380</li>   <li>2.     Tribal Clerk for Florida  Seminole Tribe of Indians  6300 Sterling Road  Hollywood, Florida 33024  Telephone (954) 966-6300 Ext. 1162</li> </ol>	
<b>Revision(s) to this procedure:</b> <i>Removed the plate replacement information on page 3 and updated the name of the registration processing section throughout the entire procedure.</i>	
<b>EFFECTIVE DATE</b>	<b>REVISION DATE</b>
Immediately	05/20/15

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**B.** PROOF OF OWNERSHIP:

All applications for a Florida Certificate of Title must be processed in a county license plate agency. A "Notice To Dealers Concerning Indian Tribal License Plates" (Exhibit A) is attached for distribution to any Florida licensed motor vehicle dealer. The notice specifies the dealer may issue a temporary license plate, if the customer does not have a license plate to transfer and process a "Title Only" transaction for any member of the Miccosukee and Seminole Indian Tribe purchasing a motor vehicle from their dealership. The member (applicant) must sign an affidavit, which the dealer is to submit with the title application, stating they are eligible for the Indian Tribal license plate and will be submitting a request for registration through the office of the Tribal Clerk (Exhibit B).

Proof of ownership of the vehicle may be shown by submitting one of the following:

1. Copy of the current Florida Vehicle Registration Certificate.
2. Copy of the Florida Certificate of Title.
3. Copy of the title receipt showing that a Florida title has been applied for.

**C.** PROOF OF INSURANCE:

Proof of Florida insurance is required. Refer to DMS Procedure RS-36 for additional insurance requirements.

**NOTE:** Exhibit C may be used by the tribal clerk to notify the "Division of Motorist Services, Title and Registration Issuance Section, MS# 72," Neil Kirkman Building, Tallahassee, FL. 32399," that a member's license plate has been surrendered to them (for insurance purposes). The surrendered license plate should be submitted to the department along with the notice.

**D.** FEES:

The Indian Tribal license plates are issued free of charge to eligible members of the Miccosukee and Seminole Indian Tribes. The license plates are placed on motor vehicles/motorcycles owned and operated by the members of the Indian tribes.

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III. REPLACEMENT LICENSE PLATES:

Replacement license plates/decals may be issued by the Division upon submission of the following from the Tribal Office:

Form HSMV 83146, Application For Replacement License Plate, Validation Decal or Parking Permit, accurately completed by the tribal member (applicant).

IV. MISCELLANEOUS:

- A. The Division of Motorist Services, **Title and Registration Issuance** Section, processes all transactions for Indian Tribal license plates. This includes the issuance, renewal, replacement and transfer of all Miccosukee and Seminole Indian Tribal license plates. The license plate/decal is returned to the tribal office for distribution to the tribal member.
- B. Registration expiration date is midnight of the first owner's birthday. Trucks with a net weight over 5000 lbs. will expire at midnight on December 31.
- C. When a tribal member has purchased a vehicle and does not have a license plate to transfer, the tribal office or the selling dealer may issue a temporary license plate (Refer to DMS Procedure RS-31) to use while DMS, Title and Registration Section, is processing the license plate transaction.
- D. The tribal office may mail the required documentation to:
- Division of Motorist Services  
**Title and Registration Issuance** Section, MS# 72  
Neil Kirkman Bldg.  
Tallahassee, FL 32399
- E. **A "Notice to Dealers Concerning Indian Tribal License Plates" is attached as Exhibit A.**
- F. **An "Affidavit by Indian Tribal Member to Accompany Application for Florida Title" is attached as Exhibit B.**
- G. **A "Notification for Division of Motorist Services of a Surrendered Indian Tribal License Plate" is attached as Exhibit C.**

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## **EXHIBIT A**

### **NOTICE TO DEALERS CONCERNING INDIAN TRIBAL LICENSE PLATES**

Section 320.0841, Florida Statutes, provides for free motor vehicle license plates for use on vehicles owned and operated by members of the Miccosukee and Seminole Indian Tribes.

The Office of the Tribal Clerk on each respective Indian Reservation has the responsibility of submitting the necessary documentation to the Division of Motorist Services, Title and Registration Issuance Section, for processing. This includes the renewal, replacement, transfer and issuance of all Miccosukee and Seminole Indian license plates.

If you have a customer purchasing a motor vehicle, who is a member of the Miccosukee or Seminole Indian Tribe, you must submit their application for a Florida Certificate of Title as a "title only" transaction to the local tax collector's office or license plate agency for processing. A notarized or perjury clause statement (signed by your customer) must be submitted along with the application for title, stating the member (applicant) is eligible for the Indian Tribal license plate and will be submitting a request for registration through the Office of the Tribal Clerk (See Exhibit B). Your dealership may issue a temporary license plate, if the customer does not have a license plate to transfer.

For questions concerning this notice, you may contact Customer Service Center at (850) 617-2000.

**EXHIBIT B**

**AFFIDAVIT BY INDIAN TRIBAL MEMBER  
TO ACCOMPANY APPLICATION FOR FLORIDA TITLE**

In compliance with section 320.0841, Florida Statutes, this is to certify that

I, \_\_\_\_\_  
(Name of Indian Tribal Member)

\_\_\_\_\_  
(Street) (City) (Zip Code)

am a qualified member of the \_\_\_\_\_ Indian Tribe and I am eligible  
(Specify Miccosukee or Seminole)

for a special Indian Tribal license plate. I also certify that I will be submitting a request for registration through the Office of the Tribal Clerk.

This statement authorizes the county tax collector to process the application for a Florida Certificate of Title as a "title only" transaction on my \_\_\_\_\_, with vehicle identification  
(Year Make)  
number \_\_\_\_\_.

**UNDER PENALTIES OF PERJURY, I DECLARE THAT I HAVE READ THE FOREGOING DOCUMENT AND THAT THE FACTS STATED IN IT ARE TRUE.**

\_\_\_\_\_  
(Signature of Indian Tribal Member)

**EXHIBIT C**

**NOTIFICATION FOR DIVISION OF MOTORIST SERVICES  
OF A SURRENDERED INDIAN TRIBAL LICENSE PLATE**

In compliance with Florida law, Indian Tribal license plate number \_\_\_\_\_,  
issued in the name of \_\_\_\_\_  
(Name of Indian Tribal Member)

\_\_\_\_\_  
(Street) (City) (Zip Code)

has been surrendered to the Office of the Tribal Clerk for the \_\_\_\_\_  
(Specify Miccosukee or Seminole)

Indian Tribal member. The registered owner does not have the required insurance on their  
\_\_\_\_\_, with vehicle identification number \_\_\_\_\_.  
(Year Make)

The vehicle will not be operated on the public streets and highways until new proof of insurance is  
provided and a valid license plate is obtained.

\_\_\_\_\_  
(Signature of Member)

\_\_\_\_\_  
(Signature of the Tribal Clerk)

Date: \_\_\_\_\_

Date: \_\_\_\_\_