

Florida

Department of Highway Safety and Motor Vehicles

Division of Motorist Services

PROCEDURE VSTL-17	SUBJECT: APPLICATION FOR CERTIFICATE OF TITLE FOR FEDERALLY-DONATED STATE SURPLUS VESSEL		
DESCRIPTION AND USE: THIS PROCEDURE IS PROVIDED TO ASSIST EMPLOYEES OF TAX COLLECTOR OFFICES AND THE DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES IN ESTABLISHING REQUIREMENTS TO PROPERLY ISSUE A CERTIFICATE OF TITLE FOR FEDERALLY DONATED STATE SURPLUS VESSELS.			
<p>I. PROVISIONS OF LAW:</p> <p>Chapter 328, Florida Statutes, provides for the issuance of certificates of title on previously titled vessels in Florida or in a foreign state. Vessels owned by the federal government that have been donated to the state of Florida, and sold as surplus property by the state, are to be titled to the purchaser under the provisions of that chapter.</p> <p>II. DOCUMENTATION REQUIRED AND SPECIAL INSTRUCTIONS:</p> <p><u>A. The following documentation must be submitted to a tax collector's office to apply for a Florida Certificate of Title:</u></p> <p><u>1.</u> A Standard Form 97, US Government Certificate of Release (US Government Bill of Sale), which contains a description of the vessel including the make, year and vessel identification number. The Standard Form 97 serves as the federal government's only proof of ownership.</p> <p style="padding-left: 40px;"><u>and,</u></p> <p>A bill of sale from the Bureau of Federal Property Assistance, Department of Management Services, to the city, county, state agency or individual that purchased the vessel.</p> <p style="padding-left: 40px;"><u>or,</u></p> <p><u>2.</u> <u>A "Certificate To Obtain Title To A Vehicle," form LLO 1/97, which contains a description of the vessel including the year, make and vessel identification number, transferred to the city, county, state agency or individual that purchased the vessel.</u></p>			
DIVISION DIRECTOR	EFFECTIVE DATE 01/01/97	REVISION DATE 04/18/01	PAGE # VSTL-17-01

STATE OF FLORIDA
Division of Motorist Services

PROCEDURE # VSTL-17	SUBJECT: APPLICATION FOR CERTIFICATE OF TITLE FOR FEDERALLY-DONATED STATE SURPLUS VESSEL
<p><u>3.</u> <u>A form HSMV 82040, Application for Certificate of Title with/without Registration, or HSMV 82041, Application for Vehicle/Vessel Certificate of Title and/or Registration, accurately completed by the purchaser(s).</u></p> <p><u>4.</u> <u>Florida sales tax or specify the sales tax information on an accurately completed form HSMV 82040, Application for Certificate of Title with/without Registration, or form HSMV 82041, Application for Vehicle/Vessel Certificate of Title and/or Registration.</u></p> <p><u>5.</u> The Florida registration number transferred to or issued for the vessel or a non use affidavit.</p> <p><u>6.</u> Title fees.</p> <p>III. MISCELLANEOUS INFORMATION:</p> <p><u>1.</u> <u>When an application for a Certificate of Title is received and Standard Form 97, US Government Certificate of Release of a Motor Vehicle (US Government Bill of Sale) is used as proof of ownership, the Division of Motorist Services database should be checked by the vessel identification number for a Florida record.</u></p> <p><u>If there is a Florida record the Certificate of Title number found on the database must be used on the current application. If there is no record on the database the Certificate of Title number assigned by the FRVIS system at the tax collector's office must be used.</u></p> <p><u>2.</u> Standard Form 97 is considered the equivalent of a certificate of title or Manufacturer's Certificate of Origin (MCO). If a dealer purchases a vessel at a U.S. Government sale and is issued a Standard Form 97 the dealer does not have to take title to the vessel. Standard Form 97 can be reassigned from dealer to dealer until it is purchased by an individual <u>using form 82994, Motor Vehicle Dealer Title Reassignment Supplement, until it is purchased by an individual.</u></p>	
PAGE # VSTL-17-02	REVISION DATE 04/18/01

STATE OF FLORIDA
Division of Motorist Services

PROCEDURE # VSTL-17	SUBJECT: APPLICATION FOR CERTIFICATE OF TITLE FOR FEDERALLY-DONATED STATE SURPLUS VESSEL
<p><u>3.</u> <u>A "Certificate To Obtain Title To A Vehicle," form LLO 1/97, was created by the Bureau of Federal Property Assistance, Florida Department of Management Services. This form was developed because Standard Form 97 is very difficult to obtain from some federal agencies. This caused our customers great difficulty when trying to obtain title to US Government vessel. When the "Certificate To Obtain Title To A Vehicle" is submitted, Standard Form 97 and the Bill of Sale from the Bureau of Federal Property Assistance is not required.</u></p> <p><u>4.</u> A documentation check list is attached to this procedure as Exhibit A.</p> <p><u>5.</u> A Standard Form 97 is attached to this procedure as Exhibit B.</p> <p><u>6.</u> A bill of sale (affidavit), from the Bureau of Federal Property Assistance is attached to this procedure as Exhibit C.</p> <p><u>7.</u> <u>A Sample form LLO 1/97, "Certificate To Obtain Title To A Vehicle," is attached as Exhibit D.</u></p> <p><u>8.</u> See Forms Appendix for a sample of the HSMV forms referred to in this procedure.</p>	
PAGE # VSTL-17-03	REVISION DATE 04/18/01

EXHIBIT A

FEDERALLY DONATED STATE SURPLUS VESSEL CHECK LIST

FORMS

FLORIDA RECORD

OUT-OF-STATE RECORD

_____ HSMV 82040 or 82041

_____ HSMV 82040 or 82041

_____ Standard Form 97, US Government Certificate of Release of a Vessel (US Government Bill of Sale).

_____ **Bill of sale from the Florida Department of Management Services, Bureau of Federal Property Assistance, to purchaser.**

or,

_____ **Certificate To Obtain Title To A Vehicle, form LLO 1/97.**

_____ **Florida sales tax or specify sales tax information on form HSMV 82040 or form HSMV 82041.**

_____ Florida registration number, or a non use affidavit.

_____ Title fees.

EXHIBIT B

The United States Government

Certificate to Obtain Title to a Vehicle

(Must Be Machine Prepared. See Instructions on reverse.) Duplicate If Checked

The undersigned Department or Agency of the United States Government certifies that the vehicle described herein, the property of the United States Government, has been transferred this 2ND day of AUGUST 19 94, to the Transferee designated herein; and that this is the first transfer of such vehicle in ordinary trade and commerce subsequent to acquisition thereof by the United States Government.

Vehicle Identification No. XXXXXXXXXXXXXXXXXX		Certificate No. 4KF8PS-94-071 37	
Year 1988	Make of Vehicle CHEVROLET	Series or Model FLT P/UP	Body Style PICKUP TRUCK
Fuel GAS	No. of Cylinders 08	Weight (Shipping)	G/W/R Purchase Price \$ 6,900
Transferor (Accountable office, i.e., department or agency, building and address, ZIP Code) GSA, FSSS, (4F8PS) PERSONAL PROPERTY CENTER BUILDING M6-1723 KENNEDY SPACE CENTER FL 32899		Transferee (Name of dealer, individual, etc. and address, including ZIP Code) Department of Highway Safety 2900 Apalchee Parkway Tallahassee, fl 32399-0500	

Odometer Disclosure Statement	Date of Statement 08/02/94
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Federal Law (and State law, if applicable) requires that you state the mileage upon transfer of ownership; failure to complete or providing a false statement may result in fines and/or imprisonment.

I, GSA, FSSS, (4F8PS) state that

Transferor's Name (Seller)
52753

the odometer now reads _____ miles and to the best of my knowledge that it reflects the actual mileage of the vehicle described above, unless one of the following statements is checked.

- (1) I hereby certify that to the best of my knowledge the odometer reading reflects the amount of mileage in excess of its mechanical limits.
- (2) I hereby certify that the odometer reading is not the actual mileage:
WARNING - ODOMETER DISCREPANCY.

Transferor's Signature (Seller) <i>[Signature]</i>	Printed Name (Not Typed) and Title D O	Date 08/02/94
Transferee's Signature (Buyer) <i>[Signature]</i>	Printed Name (Not Typed) and Title Jorge Liles	Date 7/26/94

A714437

ANY ALTERATION OR ERASURE
VOIDS THIS CERTIFICATE

STANDARD FORM NO. 101
Prescribed by GSA FPMR (41 CFR) 101-11.6
Previous editions for use are obsolete.

EXHIBIT C
AFFIDAVIT
TRANSFER OF VESSEL

Personally appeared before me and known personally to me, Sybil M. Dempsey, Department of Management Services, Bureau of Federal Property Assistance, Route 4, Box 1515, Starke, Florida, who being duly sworn, deposes and says that on the _____ day of _____, 2001, the following vessel was donated:

MAKE: _____;

Hull Identification (Serial) Number: _____

Y.O.M.: _____ to _____.

Further states that there are no liens or encumbrances on the said vessel except as listed: N/A. The Standard Form 97 received from: _____

_____ certified that this is the first transfer of such vessel in ordinary trade and commerce subsequent to acquisition thereof by the United States Government.

Authorized Representative for the
Bureau of Federal Property Assistance

PERSONALLY KNOWN TO ME AND
SWORN TO AND SUBSCRIBED BEFORE ME
at Starke, Florida, County of Bradford
this _____ day of _____ 20____.

(NOTARY PUBLIC)
Commission Expires: _____



Department of Management Services, Bureau of Federal Property Assistance

THE FLORIDA BUREAU OF FEDERAL PROPERTY ASSISTANCE

CERTIFICATE TO OBTAIN TITLE TO A VEHICLE

State Serial # _____ Certificate # _____

The undersigned agency certifies that the motor vehicle described herein the property of the United States Government, has been transferred this _____ day of _____, 19__ to the transferee designated herein; and that this is the first transfer of such vehicle in ordinary trade and commerce subsequent to acquisition thereof by the United States Government. This certificate and bill of sale are to be presented to the Florida Department of Highway Safety and Motor Vehicles for registration and/or license.

Make of Vehicle	Year	Model	Serial (VIN)	
Type of Vehicle			Body Style	
No. of Cylinders	F.W.	Weight	GVWP	Purchase Price

Odometer Disclosure Statement

Federal/State law requires you state the mileage upon transfer of ownership. Failure to complete this statement or providing a false statement may result in fines and/or imprisonment.

The Florida Bureau of Federal Property Assistance, acting as the Florida State Agency for Federal Surplus Property, states that the odometer now reads _____ (no tenths) miles and, to the best of its knowledge, reflects the actual mileage of the vehicle described above, unless one of the following statements is checked.

_____ (1) I hereby certify that to the best of my knowledge the odometer reading reflects the amount of mileage in excess of its mechanical limit.

_____ (2) I hereby certify that the odometer reading is NOT the actual mileage: WARNING - ODOMETER DISCREPANCY

*** Transferor - Seller; Transferee - Buyer ***

Transferor (Printed Name) Florida Bureau of Federal Property Assistance			
Mailing Address 813-A Lake Bradford Rd.	City Tallahassee	State Florida	Zip 32304
Signature of Official	Date of Statement		
Typed Name of Signer	Title		
Transferee's (Driver's) Signature			
Transferee's Name (Driver's Printed)			
Street Address	City	State	Zip

ANY ALTERATION OR ERASURE VOIDS THIS CERTIFICATE